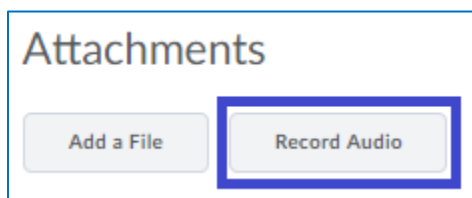


Using the D2L Audio Recorder

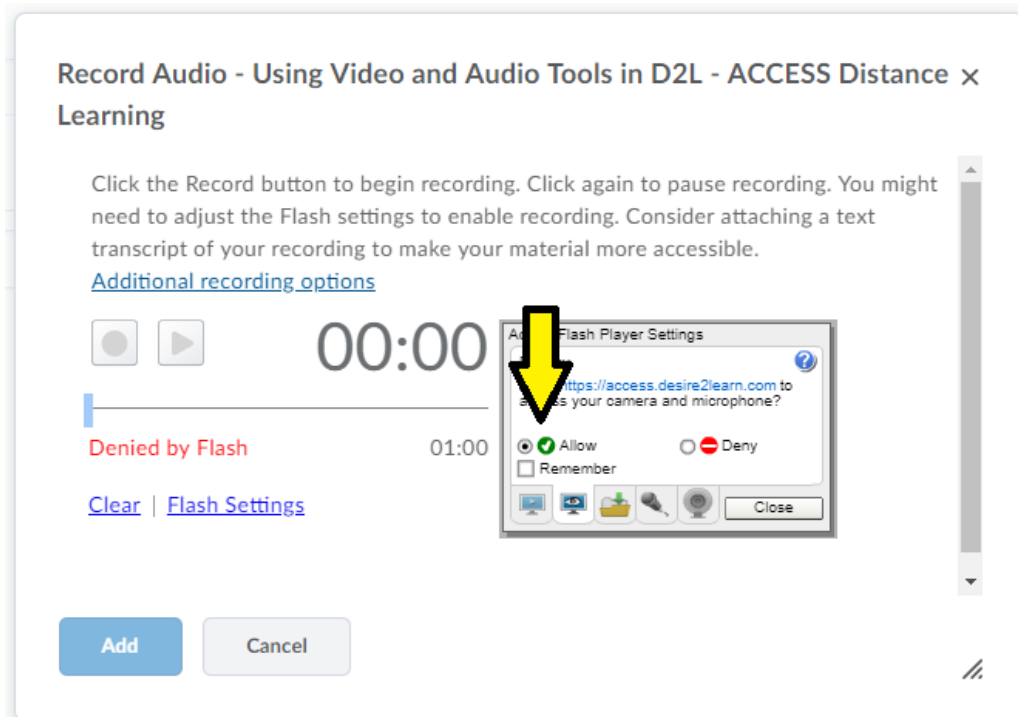
The D2L Audio Recorder allows users to record audio to several locations, such as the News or as an attachment to an email. Students also have access to the recording tool when communicating with their teachers, such as submitting assignments or sending emails.

The following instructions outline to process for recording audio. Note that the location of the Record Audio button might vary depending on the location/area where the audio is being added.

1. Click the Record Audio button.



2. A new window will appear asking about your Adobe Flash Settings. Click on the Allow radio button.






- The status will now change to Ready. Click Close.

Record Audio - Using Video and Audio Tools in D2L - ACCESS Distance x Learning

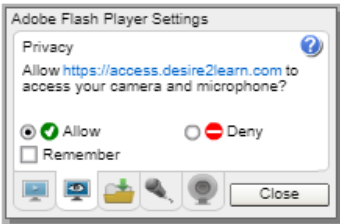
Click the Record button to begin recording. Click again to pause recording. You might need to adjust the Flash settings to enable recording. Consider attaching a text transcript of your recording to make your material more accessible.


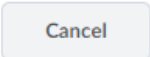
[Additional recording options](#)

  **00:00**

Ready  01:00

[Clear](#) | [Flash Settings](#)





 

- When you are ready to begin recording, click the red Record button. This will begin recording.

Record Audio - Using Video and Audio Tools in D2L - ACCESS Distance x Learning

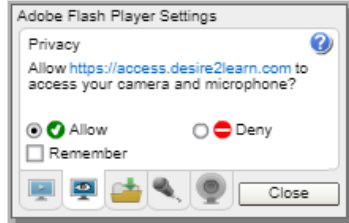
Click the Record button to begin recording. Click again to pause recording. You might need to adjust the Flash settings to enable recording. Consider attaching a text transcript of your recording to make your material more accessible.


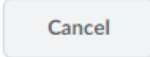
[Additional recording options](#)

  **00:00**

Ready 01:00

[Clear](#) | [Flash Settings](#)



5. Click the red Record button once again when you are finished recording.

Record Audio - Using Video and Audio Tools in D2L - ACCESS Distance x Learning

Click the Record button to begin recording. Click again to pause recording. You might need to adjust the Flash settings to enable recording. Consider attaching a text transcript of your recording to make your material more accessible.

[Additional recording options](#)

00:16

Recording... 01:00

Clear | [Flash Settings](#)

Adobe Flash Player Settings

Privacy

Allow <https://access.desire2learn.com> to access your camera and microphone?

Allow Deny

Remember

6. Click the green Play button to listen to your recording. If you are not satisfied with your recording, select Clear and begin your recording again.

Record Audio - Using Video and Audio Tools in D2L - ACCESS Distance x Learning

Click the Record button to begin recording. Click again to pause recording. You might need to adjust the Flash settings to enable recording. Consider attaching a text transcript of your recording to make your material more accessible.

[Additional recording options](#)

00:16

Ready 01:00

[Clear](#) | [Flash Settings](#)

Adobe Flash Player Settings

Privacy

Allow <https://access.desire2learn.com> to access your camera and microphone?

Allow Deny

Remember

7. Click the Add button.

Record Audio - Using Video and Audio Tools in D2L - ACCESS Distance x Learning

Click the Record button to begin recording. Click again to pause recording. You might need to adjust the Flash settings to enable recording. Consider attaching a text transcript of your recording to make your material more accessible.

[Additional recording options](#)

00:16

Ready 01:00

[Clear](#) | [Flash Settings](#)

Add Cancel

Adobe Flash Player Settings

Privacy

Allow <https://access.desire2learn.com> to access your camera and microphone?

Allow Deny

Remember

Close

8. Your new recording will now added to your item.

Attachments

Add a File Record Audio

[Audio 2018-05-02 074207.wav](#) (250.04 KB) ✕

Source: Audio Capture